

GUIDANCE NOTES FOR SUMMER PLACEMENT APPLICATION

Please read these notes carefully **before** completing the application form.

Eligibility:

Are you:

- 17 years or over
- Available for work for duration of placement, either 6 weeks (19/07/2010 – 27/08/2010) or 8 weeks (05/07/2010 – 27/08/2010)
- Application received by closing date of 22nd January 2010
- Available to attend selection days on either 15 or 16 February 2010
- Available to attend medical, week commencing 5 April 2010
- Able to attend work, start time is 08.30, you will have to make your own travel arrangements

Completing the form:

All fields to be completed in your own handwriting, using black ink.

Personal details – complete ALL fields. (*Your shoe size is required to provide you with safety footwear*)

Education & Qualifications – Detail all qualifications, subjects and grades

Preferred area of work – Mark three boxes in order of preference, i.e. first choice 1, second choice 2, third choice 3. (*While we make every effort to place all students in their preferred area of work, this is not always possible*)

What do you think we can offer you – in no more than 100 words tell us what you think Wylfa can offer you.

What can you offer us – in no more than 100 words tell us what you can offer Wylfa

Tell us about yourself – in no more than 100 words tell us a bit about you, your interests, achievements, plans, etc.

References – please supply name of a referee from current school/college/university or employer. If you have attended another school/college/university within the last three years please provide additional details on a separate sheet.

A personal referee should be included – this should be a person who has known you for at least three years but is not related to you.